Bilingual (EN/FR) Travel Rewards Assistant

T Company: Flytrippers

- 🌍 Industry: Travel content
- Position: Full-time long-term contract
- Location: Fully remote forever
- Schedule: Flexible
- Languages: English & French

About Us

Flytrippers is not just another employer. We are a dream come true for avid travelers and digital nomads—a fully remote company that understands that every wanderer doesn't want to be tied down to one spot. If you wish to, you can use the flexibility to travel more.

Our mission? To help travelers travel for less. We aim to become THE travel reference for Canadians and Americans with our 3 main types of content:

- Flight deals (great prices we spot)
- Travel rewards (points, miles, and credit cards)
- General travel content (tips/inspiration/news/etc.)

We are already one of Canada's most-read travel websites, with over a million page views per month. Our current team of 10 will grow by 50% with this hiring round to help us help more travelers, but we want to remain a fun and friendly team of travel enthusiasts!

Role

We're on the lookout for a bilingual assistant for our travel rewards section who knows at least a bit about travel rewards and wants to learn a lot more!

Responsibilities

- Efficiently respond to reader questions/comments about travel rewards.
- Conduct a variety of online research related to travel rewards.
- Assist in creating various content for travel rewards.
- Keep card pages and various posts/guides up to date and compliant.
- Manage our card database.
- Any other administrative responsibilities related to travel rewards as the role evolves.

What We Offer

- Compensation: Ranging from US\$12-\$20 per hour, depending on experience.
- Fully-remote career: Work from wherever you want, forever.
- **Flexibility**: Choose when during the week you want to work, just let us know the week before.
- Hours: This is a full-time position, from 30 to 40 hours per week as you choose.
- **Contract period**: 3-month trial period, then this is a permanent need.
- **Future benefits:** In the coming months, we are considering possibly moving to a traditional salaried model for those who prefer it.
- **Growth opportunities**: There's room for you to grow with us as we expand, your journey with Flytrippers could be just the start!

What Sets You Apart

- **Travel rewards enthusiast**: Your heart beats for adventures, and you understand the benefits that travel rewards can provide to travelers.
- **Curious & quick learner**: You don't just stick to what you know. You're eager to pick up new tasks and skills.
- **Detail-oriented**: Repetitive tasks? No problem! You always handle them with precision and care.
- **Bilingual**: Fluent in both French and English.

If you're passionate about travel rewards, eager to learn, and have a knack for managing varied tasks, then join us. Let's help millions of travelers together!

Applying

To apply, please fill this form before Sunday, April 28th, 2024 at 11:59 PM (Eastern time):

• Link to the form: <u>https://forms.gle/d81ZXo5VY1Mdk99MA</u>